



Family of Women Fundraising Policy

I. PURPOSE:

To provide our Chapters with clear guidelines for fund raising, ensuring our 501(c)(3) compliance.

II. DEFINITIONS:

A. Fundraising (also known as "*development*") is the process of gathering voluntary contributions of money or other resources by requesting donations from individuals, businesses, charitable foundations, or governmental agencies.

III. All fundraising activities must be pre-approved as follows:

A. Program and chapter fundraising plans must be pre-approved by the Finance/Legal Team.

B. Approvers are responsible to review for the adherence to state and federal laws as well as FOW policies and procedures.

IV. ACTIVITIES NOT PERMITTED

A. Family of Women (FOW) members fundraise for the benefit of the organization, not for the benefit of specific individuals.

B. No group of women representing the FOW can raise funds for an individual, no matter the circumstance.

- C. Individuals may not raise funds for their personal use, even if it is to attend a FOW event.
- D. Funds can be raised before or after a Family of Women sanctioned event but not during an event exclusively for the benefit of the organization. However, we discourage this practice and encourage women to focus fundraising outside of our events.
- E. Any activity that can be interpreted as gaming is not allowed (i.e. 50/50, raffles).

V. REQUIREMENTS FOR FUNDRAISING

- A. Family of Women fund raising must further the Mission of the organization.
- B. All state fund raising regulations must be adhered to. Check your state website for fundraising permitted for 501(c)(3).
- C. Family of Women fund raising must follow all FOW established policies i.e. no alcohol. See policies and procedures on the familyofwomen.org website
- D. Family of Women financial procedures must be followed and proper Family of Women financial forms used during fundraising activities.
- E. 20% of all fundraising profits to be contributed to FOW Corporate.

Large fund-raisers or those involving tax deductible donor receipts must be reviewed and approved by the Finance/Legal Team to ensure compliance with regulations regarding tax deductibility.

Approved by the Family of Women Board of Directors

February 1, 2019